

WPB SSA #33 Commission Meeting Minutes
Wednesday April 17, 2019 – 7:01-8:22 PM
Wicker Park Field House
1425 N. Damen Ave.

In Attendance:

David Ginopple (DG)
Rebecca Dohe (RD)
John Hall (JH)
Wayne Janik (WJ)
Marcy Huttas (MH)

Staff – Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager)

Guests – Jessica Freiburg (Sassetti - Auditor), Gabriela Gutiérrez (Resident), Anthony Gutiérrez (Resident), Dan Kittaka (Quimby's Bookstore – Community Grant Applicant) Jim Luchetta (Guide Development Committee)

1. Call to Order at 7:01 PM

Introductions – Chair

2. 2018 SSA Audit

- JF presented Sassetti's final 2018 audit report
- No issues or unusual findings reported, all systems of control are good

Motion to approve made by WJ; Seconded by RD.

All in favor, no opposed, no abstentions. Motion passes.

3. Review of March 20th, 2019 Meeting Minutes

Motion to approve the minutes by WJ; Seconded by: RD

All in favor, no opposed, no abstentions. Motion passes.

4. Financial Reports March 2019

Motion to approve the report by WJ; Seconded by: RD

All in favor, no opposed, no abstentions. Motion passes.

5. Budget Summary; delivered by GK

- 91.24% of 2018 Budget paid out
- 47.39% of 2019 Budget allocated, 15.14% paid out

6. Program Manager report; delivered by GK

- Included updated on the 2018 Annual Report, Wicker Park Fountain Restoration, and upcoming street furniture orders/deliveries

7. Reports of Committees; DG passes the chair to RD

a. Executive

Motion 1: To approve Marcy Huttas as SSA Commission Secretary.

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 2: The chair recommends the Commission approve Mary Tamminga as a voting member for the Transportation Committee.

Motion to approve made by DG; Seconded by JH.

All in favor, no opposed, no abstentions. Motion passes.

Motion 3: The chair recommends the Commission approve Brett Keeshin as a voting member for the Clean & Green Committee.

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 4: The chair recommends the Commission approve Jim Luchetta as a voting member for the Guide Development Committee.

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 5: The chair recommends the Commission approve Chad Jashelski as a voting member for the Guide Development Committee.

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 6: The chair recommends the Commission approve spending not to exceed **\$1,500** from line item **2.05 (Streetscape Elements)** for Cleanslate to service and power wash the bump-out areas along Milwaukee Ave. (19-0408)

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 7: The chair recommends the Commission approve spending not to exceed **\$21,000** from line item **2.11 (Graffiti Abatement)** for Cleanslate to extend their graffiti contract for one year. (19-0409)

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 8: The chair recommends the Commission approve spending not to exceed **\$7,500** from line item **2.05 (Streetscape Elements)** for Cleanslate to service and paint 80 bike racks that were installed before 2019. (19-0410)

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 9: The chair recommends the Commission to approve spending not to exceed **\$1,000** from line item **2.05 (Streetscape Elements)** for Cleanslate to service and paint the original 32 orange planters along Milwaukee Ave. (19-0411)

Motion to approve made by DG; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 10: The chair recommends the Commission approve spending not to exceed **\$30,000** from line item **1.06 (Holiday Decorations)** for Illuminights to install RGB lights on the Polish Triangle to stay in the trees for up to two years. (19-0412)

Motion to approve made by DG; Seconded by MH.

All in favor, no opposed, no abstentions. Motion passes.

b. Promote WPB, delivered by RD

Motion 11: The Promote committee moves to approve funding not to exceed **\$1,475.00** from line item **1.10 (community grants)** for music at The Polish Triangle Coalition's "Tuesday's at the Triangle" from June 4 to July 9. (19-0404)

Motion to approve made by RD; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 12: The Promote committee moves to approve funding not to exceed **\$422.00** from line item **1.10 (community grants)** for Quimby's Bookstore (1854 W. North Ave.) to host the Chicago Zine Fest on May 17th. (19-0405)

Motion to approve made by RD; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

c. Transportation: Pedestrians, Passengers & Bikes

No April meeting this month.

d. Guide Development

Motion 13: The Guide Development Committee moves to approve spending not to exceed **\$1,000** from line item **5.05 (General Safety & Security Programs)** for 1611 N. Hermitage Condo Association's installation of security cameras. (19-0303)

Motion to approve made by RD; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 14: The Guide Development Committee moves to approve spending not to exceed **\$1,000** from line item **1.07 (Print Materials)** to print additional copies of the 2016 Master Plan update for additional distribution. (19-0407)

Motion to approve made by RD; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

e. Clean and Green

Motion 15: The Clean and Green committee moves to approve funding not to exceed **\$1,450** from line item **2.02 (Landscaping)** for installation of large landscaping rocks for in 3 planters along North Ave. at the intersections of Paulina and Honore by Christy Webber Landscapes. (19-0401)

Motion to approve made by RD; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

Motion 16: The Clean and Green committee moves to approve funding not to exceed **\$750.00** from line item **3.01 (Garbage/Recycling material program)** for six additional cigarette recycling receptacles to be purchased from Terracycle and placed throughout the neighborhood. (19-0402)

Motion to approve made by RD; Seconded by WJ.

All in favor, no opposed, no abstentions. Motion passes.

8. Discussion

- RD would like the Commissioners to consider guidelines and goals for WPB marketing campaign
- The Promote Committee will be meeting in May to flesh out the marketing plan to hopefully present to NEIU students (or another market/brainstorm group) for a competition or assignment

9. Adjournment Motion at 8:22

Motion to approve by DG; Seconded by WJ

All in favor, no opposed, no abstentions

Next meeting: May 15